



**Defence  
Infrastructure  
Organisation**

**Gas Safety Management Plan  
(Section A)**

**Salisbury Old Sarum ARC ACF ATC**

**23/04/2025**

**Produced to meet the requirements of the Gas Safety  
(Installation and Use) Regulations 1998**

Unique Document Reference:      Establishment: Salisbury Old Sarum ARC ACF ATC  
 WX72-A-20240126  
 Issued by DIO TS PGE

### ESTABLISHMENT KEY PERSONALITIES (GAS) CONTACTS

Role	Name	Tel No.	Email
Head of Establishment	LT Col EDL Hodges	01929 403774	<a href="mailto:Edward.Hodges675@mod.gov.uk">Edward.Hodges675@mod.gov.uk</a>
Establishment's SHEF	Robert Kennedy	0172243 8305	<a href="mailto:robert.kennedy491@mod.gov.uk">robert.kennedy491@mod.gov.uk</a>
Establishments 4C's Coordinator	Geraint Evans	07951 617566 03001565016	<a href="mailto:geraint.evans691@mod.gov.uk">geraint.evans691@mod.gov.uk</a>
Senior DIO Estate Representative or Equivalent	Mark Cubitt	01823 217949 07955 280440	<a href="mailto:wx-est-hd@rfca.mod.uk">wx-est-hd@rfca.mod.uk</a>
Site DIO Estate Representative or Equivalent	Rory Simpson	01823 217941 07957 436139	<a href="mailto:wx-est-mgr1@rfca.mod.uk">wx-est-mgr1@rfca.mod.uk</a>
MMO Site Manager or equivalent	Paul Wakeford	07356 101565	<a href="mailto:paul.wakeford@vivodence.com">paul.wakeford@vivodence.com</a>
Gas Safety Manager (GSM)	Justin Westcott	07793 222820	<a href="mailto:justin.westcott@vivodefence.com">justin.westcott@vivodefence.com</a>
Gas Responsible Person (GRP)	Ian Bradley	07793 222771	<a href="mailto:ian.bradley@vivodefence.com">ian.bradley@vivodefence.com</a>

The Content of this Gas Safety Management Plan (GSMP) have been Approved by the Gas

Signature: *J Westcott*

Date: 23/04/2025

Safety Manager:

#### Authorisation for Implementation

The content and format of this GSMP has been agreed and authorised for implementation by Defence Infrastructure Organisation Technical Services Principal Gas Engineer (DIO TS PGE) and a unique reference number has been generated to support this.

Approved – J Obbard PGE – 26 January 2024

The Content of this GSMP have been agreed by the Senior DIO Estate Representative or Equivalent and future works following the findings will be supported:

Signature:

*M Cubitt*

Date: 08/05/2025

The content of this GSMP have been agreed by the Head of Establishment and future works following the findings will be supported

Signature: *Ed Hodges*

Date: ...25/06/2025

GSMPs are 'living documents' that should be subject to continual review and updating as required. Although the level of attention required will vary considerably depending on the size and complexity of each site, GSMPs should be reviewed at least once per quarter by the GRP, unless otherwise agreed by the PGE. Although it is likely that changes are not required at each review, the date of review and any changes made should be indicated on the tables below. The review of the GSMP will include a site visit to ensure that the site and the content of the GSMP remain valid. The reviews and amendments made will be deleted during the DIO TS three yearly review when the GSMP is re-authorised by the PGE.

Version 9.0 – 20/09/2021

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Date	Reviewed by	Authorised by	Comments
05/01/2022	D. Cooper		Initial review
05/04/2022	D. Cooper		Q1 review
05/07/2022	D. Cooper		Q2 review
05/10/2022	D. Cooper		Q3 review
05/01/2023	D. Cooper		Annual review
05/04/2023	D. Cooper	Neville King	Q1 review
05/07/2023	D. Cooper		Q2 review
05/10/2023	D. Cooper		Q3 review
08/01/2024	D. Cooper	Neville King	Annual review site visit
08/04/2024	D. Cooper		Q1 review
08/07/2024	D. Cooper		Q2 review
03/10/2024	D. Cooper		Q3 review
18/10/2024	Neville King	Neville King	GSM re-authorisation
02/12/2024	D. Cooper		Annual review site visit
24/02/2025	Ian Bradley	J Westcott	Initial review after site visit
23/04/2025	J Westcott	J Westcott	Initial review/approval

## FORWARD

MOD, as a gas conveyor within Great Britain, has submitted an Exemplar Gas Safety Case (MOD GSC) to demonstrate compliance with the Gas Safety (Management) Regulations 1996 (GS(M)R). Maintenance Management Organisations (MMO's) are engaged who have the overall contractual responsibility to operate and maintain the gas network assets under their Contract, including the management of the safe flow of gas within the system and the provision of an emergency service. The MOD delegate specific duties to the MMO but accountability for gas safety on each site rests with the Head of Establishment.

Whilst gas downstream of the Emergency Control Valve (ECV) fall outside of the scope of (GS(M)R) similar criteria as those referred to above must be accommodated within an appropriate management system. The specific criteria required to adequately manage gas infrastructure downstream of the ECV are described in the Gas Safety (Installation and Use) Regulations 1998 (GS(IU)R).

The MOD GSC considers all parts of the MOD estates gas supply system that forms part of the gas supply network. This includes all parts of the MOD gas network from the Bulk Primary Meter Installation to the individual gas appliances and the safe release of the products of combustion. The MOD GSC considers primarily those matters that relate to the management of the safe flow of gas within the system and the provision of an emergency service for all aspects of the gas system.

Following initial approval of the Gas Safety Management Plans (GSMPs) by the DIO Principal Gas Engineer (PGE), the Gas Safety Manager (GSM) is required to reapprove this GSMP annually. GSMPs must be submitted to DIO PGE every three years for authorisation.

GSMP Section A document contains site specific details of the establishments utilisation infrastructure to assist with measures to ensure compliance with the GS(IU)R for installation pipework and associated components.

GSMP Section B documents contain site specific details and arrangements as a direct annex to the MOD GSC in line with the Gas Safety (Management) Regulations 1996 (GS(M)R).

GSMP Section C document contains site specific details and requirements of the establishment's LPG networks.

Although the legal status of this document applies in the UK only, the MOD apply the same requirements to the management of gas on its overseas estate, in accordance with the currently published Secretary of State's Health and Safety policy statement.

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## 1 THE DUTY HOLDER AND ESTABLISHMENT LEVEL KEY PERSONALITIES

### 1.1. Gas Safety Case Duty Holder.

The duty holder for the MOD Gas Safety Case is the Permanent Under Secretary for Defence (PUS). However, day to day responsibility for the preparation and maintenance of the document is delegated to the DIO TS Head of Engineering and Construction, who also has the responsibility for managing the system in accordance with the Safety Case. PUS delegates maintenance responsibility to the Top-Level Budget Holders (TLB's), to manage safety of the gas network. The TLB's utilise MOD Contracts i.e. MMOs who have responsibility for maintaining the gas network on behalf of the MOD.

Name:	Permanent Under Secretary
Address:	Main Building Horse Guards Parade Whitehall London SW1A 2HB

### 1.2. DIO Technical Services Principal Gas Engineer (PGE).

The PGE assumes the role of Senior Authorising Authority which is a term used within the MOD to recognise the authority of the person responsible for overseeing the appointment of, and auditing Authorising Engineers (AEs). For Gas the AEs are replaced by Gas Safety Managers (GSMs).

Name:	Jeremy Obbard
Address:	DIO HQ Whittington Barracks Lichfield WS14 9TJ
☎:	07970 171303
✉:	Jeremy.obbard100@mod.gov.uk

### 1.3. Establishment Personalities.

Name of Establishment:	Salisbury Old Sarum ARC ACF ATC	
Establishment Address:	Portway, Old Sarum, Salisbury, Wiltshire, SP4 6BY	
Head of Establishment (HoE)  (This is the most senior MOD person identified, by the chain of command, as responsible for the establishment. The HoE holds accountability for ensuring site compliance with the requirements of GSMR and the MOD GSC, including this GSMP.)	Name: Position: Organisation: Address:	Edward Hodges LT Col MOD The Royal Wessex yeomanry Allenby Barracks, Bovington, BH20 6JA  ☎: 01929 403774 ✉: <a href="mailto:Edward.Hodges675@mod.gov.uk">Edward.Hodges675@mod.gov.uk</a>



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Senior DIO representative or equivalent  (This may be the SEFM, but will vary depending on the contract this establishment falls under)	Name: Mark Cubitt Position: RFCA Head of Estates Organisation: Wessex Reserve Forces' & Cadets' Association Address: Mount House Mount Street Taunton Somerset TA1 3QE ☎: 01823 217949 Mob: 07955 280440 ✉: <a href="mailto:wx-est-hd@rfca.mod.uk">wx-est-hd@rfca.mod.uk</a>

#### 1.4. Maintenance Management Organisation (MMO).

The MMO for this establishment is: VIVO	
Gas Emergency Helpdesk (24 Hours)  Note: Please do not contact the general public National Gas Emergency Service for suspected escapes on RFCA infrastructure	Organisation: VIVO Helpdesk 25 Goodlass Road Hunts Cross Liverpool L24 9HJ ☎: 0800 030 9320 ✉: <a href="mailto:helpdesk@vivodefence.com">helpdesk@vivodefence.com</a>
Gas Safety Manager (GSM)	Name: Justin Westcott Organisation: VIVO Address: Building 002, CTCRM Lympstone Nr Exmouth Devon, EX8 5AR ☎: 07793 222820 ✉: <a href="mailto:justin.westcott@vivodefence.com">justin.westcott@vivodefence.com</a>
Gas Responsible Person (GRP)	Name: Ian Bradley Organisation: VIVO Address: Trenchard Lines, Upavon, Pewsey, Wiltshire. SN9 6BE ☎: 07793 222771 ✉: <a href="mailto:ian.bradley1@vivodefence.com">ian.bradley1@vivodefence.com</a>

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### 1.5. Additional Gas Contacts.

Gas Supplier	Organisation: Address:   : 01737 275746  : <a href="mailto:gp.redhill.ccs@totalenergies.com">gp.redhill.ccs@totalenergies.com</a>	TotalEnergies Gas & Power 55-57 High Street, Redhill, Surrey, RH1 1RX.
LPG Supplier	Organisation: Address:   :  :	Not applicable - no bulk LPG on site.
Meter Asset Manager (MAM)	Organisation: Address:   : 01506 405405  : <a href="mailto:info@energyassetsnetworks.co.uk">info@energyassetsnetworks.co.uk</a>	Energy Assets Ltd 6 Almondvale Business Park, Almondvale Way, Livingston EH54 6GA
National Gas Emergency Centre (24 Hours)	 : 0800 111 999	

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## 2 SITE SPECIFIC DETAILS

### 2.1 Site Overview.

A brief description of the establishment and its current use. This should include how many separate sites are present and the number of buildings being supplied by gas.

Salisbury Old Sarum ARC ACF ATC has four buildings on site. Each of which uses gas that is supplied direct from the EGDN, each building has its own MAM owned and operated gas meter and regulator. This changed to three buildings using gas in May 2022 – ATC appliances removed, and gas outlets capped.

The main building and workshop are manned Monday to Friday from 08:00 until 17:00 with the 1010 (City of Salisbury) ATC having two parade nights.

### 2.2 Natural Gas.

A brief description of the natural gas installations, including how many MOD networks are present, the number of buildings each MOD network supplies and how many buildings are supplied direct from the EGDN. This should also include any demarcations in place between stakeholders and responsibilities.

#### Main Building – Meter 1

The gas supply to this building is fed direct from the EGDN network with a 2" steel riser to feed the MAM owned and operated meter and regulator which supplies the installation pipework at low pressure (21mbar) for one building only.

Model: G16

Serial Number: K03526 14 D6

MPRN: 4472702

Max Flow Rate: 25m<sup>3</sup>hr

The demarcation point for MoD responsibility is at the meter outlet valve.

#### Boiler Room (G27)

The gas outlet pipe leaves the gas meter 1 in 2" steel and enters boiler room (G27) through a brick wall and after a AECV and solenoid transitions to copper (pressfit) to supply two Vaillant VU GB 806/5-5 R5 boilers. At the end of the installation there is a purge point

#### Kitchen

After a high-level tee and AECV in G27 the 2" steel pipe reduces to 1½" steel and continues internally through the building to an AECV and solenoid valve in the kitchen. After the solenoid valve the supply continues in steel and soldered copper to feed two ovens, one grill and a fryer in the kitchen. On 11.7.23 one oven and the grill disconnected and replaced with electric appliances. It is planned for all the kitchen appliances to be replaced with electric in the near future (TBC).

There is a Merlin 1500s gas safety interlock system in the kitchen.

#### Recruitment Reception Centre – Meter 2

The gas supply to this building is fed direct from the EGDN network with a 25mm PE riser to feed the MAM owned and operated meter and regulator which supplies the installation pipework at low pressure (21mbar) for one building only.

Model: U6

Serial Number: 450626

MPRN: **Being Issued subject to site survey by SGN**

Max Flow Rate: 6 M<sup>3</sup>hr

The demarcation point for meter 2 is the meter outlet connection.

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A 22mm copper outlet pipe exits the rear of the meter box and enters the kitchen at low level before rising 0.5m in 22mm pressfit copper to feed a Vaillant eco Tec pro 24 VUW boiler.

**Workshop – Meter 3**

The gas supply to this building is fed direct from the EGDN network with a 25mm PE riser to feed the MAM owned and operated meter and regulator which supplies the installation pipework at low pressure (21mbar) for one building only.

Model: G4

Serial Number: K0035853 12 01

MPRN: 3942060310

Max Flow Rate 6 M<sup>3</sup>hr

The demarcation point for meter 3 is the meter outlet connection.

A ¾" iron outlet pipe exits the rear of the cavity meter box and enters the garage at low level before rising to high level to feed a 54.23 kW Powrmatic Air Heater that is at high level.

**ATC – Meter 4 (removed 19/04/2023)**

The gas supply to this building is fed direct from the EGDN network with a ¾" steel riser to feed the MAM owned and operated meter and regulator which supplies the installation pipework at low pressure (21mbar) for one building only.

The 22mm outlet pipe previously exited the rear of the meter box and entered the building to feed nine Baxi Brazilia Space heaters in multiple rooms, which were disconnected and removed in April 2022.

Model: G4

Serial Number: K0021020 14 01

MPRN:3942058604

Max Flow Rate: 6 m<sup>3</sup>hr

The demarcation point for meter 4 is the meter outlet connection.

The MAM owned meter removed on 19/04/2023 by Energy Assets Ltd.

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**2.3 LPG Gas.**

A brief description of the LPG installations, including how many compounds are at the establishment, condition and make up of each compound, the number and size (kg) of vessels in each compound, the number of LPG MOD networks, the number of buildings supplied from the LPG MOD networks, how many buildings are supplied direct and not from an LPG MOD network. Details of the LPG pipework after the first stage regulator up to the building(s).

*Note: The demarcation agreement between the LPG supplier and the MOD has been agreed and the MOD take responsibility from the outlet of the first stage regulator. The LPG supplier is responsible for the vessel, vessel associated components (excluding any earth bonding) pipework up to and including the first stage regulator.*

No LPG on this establishment.

**2.4 External Installation Pipework.**

A brief description of the external installation pipework (above or below ground) on each building. This is from the ECV to where it enters the building(s), the material, diameter, lengths, supports, conditions etc.

There is no external installation pipework on this establishment.

**2.5 Details of buildings served.**

A list of the buildings being supplied by gas via an MOD network, LPG compound or directly from the EGDN and the usage of the gas (catering, hot water, heating, fire training, etc) at the building.

Ser	Building Number	Building description	Supplied by	Gas usage
1	Main building	Offices	SGN (EGDN)	Heating, hot water & catering
2	Recruitment	Office	SGN (EGDN)	Heating & hot water
3	Workshop	Garage	SGN (EGDN)	Heating
4	ATC	Training rooms	SGN (EGDN)	Appliances removed May 2022.

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**2.6 Additional details of buildings being served.**

Any additional detail about a building that may be required or useful in an emergency or requires more details than captured above.

*NOTE: This section is to be used to capture the Service Family Accommodation (SFA) properties where it is not practical to fit above.*

No SFA property.

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### 3 METER DETAILS

#### 3.1 Primary Meter Details.

The following table describes the basic arrangement of the primary meter installation(s). (These are the responsibility of the MAM)

*NOTE: More detail on the primary meters that supply MOD networks can be seen in the GSMP part B.*

Number of primary meter installations:		3							
Meter Name / ID	MPRN	Supplying (MOD network ID or Building number)	location	Incoming pressure tier – HP, IP, MP, LP	Outlet pipeline				Max Flow (M <sup>3</sup> hr)
					P tier – HP, IP, MP, LP	Pressure (mbar)	Material	Diameter (mm)	
G16 – K03526 14 D6	4472702	Main building	Main building meter cupboard	LP	LP	21	Steel	50	25
U6 - 450626	No shipper (TBC)	Recruitment	External box	LP	LP	20.9	Copper	22	6
G4 – K0035853 12 01	3942060310	Workshop	External box	LP	LP	21	Copper	22	6

#### 3.2 Utilisation Meter Details. (meters supplied directly from the MOD gas network)

The following table describes the basic arrangement of the utilisation meter installation(s). (These are the responsibility of the MOD)

Number of utilisation meter installations:		N/A no MOD network on this site.								
Meter Name / ID	Being supplied from (MOD network ID)	Inlet pipeline				Outlet pipework				Max Flow (M <sup>3</sup> hr)
		P tier – HP, IP, MP, LP	Pressure (mbar)	Material	Diameter (mm)	P tier – HP, IP, MP, LP	Pressure (mbar)	Material	Diameter (mm)	

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## 4 DIAGRAMS AND DRAWINGS

### 4.1 Line diagrams for building(s) internal gas installation pipework.

This section is to contain line diagrams for building internal installation pipework and associated components. This diagram should be fixed to the building at a practical and accessible location as well as within any associated document centres. It may be embedded as a PDF to this document for online use.

*NOTE: Drawings are only required for commercial installations or for installation in commercial settings (non-domestic use). This may mean more installations than listed in IGEN/UP/2 Edition 3 (4.2.14), depending on the installations intended use.*

Drawing Number	Building	Comments
SW-Salisbury RFCA-Gas-SCH-001	Main Building	
SW-Salisbury RFCA-Gas-SCH-002	Recruit Reception	
SW-Salisbury RFCA-Gas-SCH-003	Workshop	

### 4.2 Additional drawings.

This section is to contain any additional drawings that may be required or may be of benefit to this GSMP or emergency procedures.

Drawing Number	Building	Comments



## 5 GAS INCIDENTS

### 5.1 Site reporting procedures for dealing with gas incidents.

This section is to contain the establishment's site-specific procedure for dealing with reports of gas incidents with regards the external installation pipework, internal installation pipework and equipment. Details of all individuals with responsibilities under this procedure should be included.

#### Procedure for an incident involving the External Installation Pipework on site:

- Call VIVO Helpdesk Team on **0800 030 0930** open 24 hours per day.
- Helpdesk will in turn will call National Grid **0800 111 999** to attend and make safe a gas incident.
- VIVO Helpdesk Team will send a text message to alert the Responsible Person Gas who should attend/discuss the incident with the Site Team/POC.
- Once the 1<sup>st</sup> Responders have attended and made safe, the Site Team should contact the VIVO Helpdesk and raise a job to repair the reported leak and get the gas reinstated.
- Out of hours is as above.

#### Procedure for an incident involving the Internal Installation Pipework on site:

- Call VIVO Helpdesk Team on **0800 030 9320** open 24 hours per day.
- Helpdesk will in turn will call National Grid **0800 111 999** to attend and make safe a gas incident.
- VIVO Helpdesk Team will send a text message to alert the Responsible Person Gas who should attend/discuss the incident with the Site Team/POC.
- Once the 1<sup>st</sup> Responders have attended and made safe, the Site Team should contact the VIVO Helpdesk and raise a job to repair the reported leak and get the gas reinstated.
- Out of hours is as above.

#### Procedure for Equipment Faults:

- Call VIVO Helpdesk Team on **0800 030 9320** open 24 hours per day.
- VIVO Helpdesk Team will raise a job for a contractor to attend, repair and reinstate the equipment.
- Out of hours is as above.

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## 6 GAS EQUIPMENT

### 6.1 Equipment List.

This section is to include details of all the gas equipment being used at the establishment.

Building number	Equipment location	Equipment type (make, model)	Serial Number	Appliance kW rating	Flue classification	Comments
Main building	G27	Vaillant VU GB 806/5-5 R5 (boiler 1)	21210800100107672010005161N9	82.3	Fan open flued	New March 2022
Main building	G27	Vaillant VU GB 806/5-5 R5 (boiler 2)	21210800100107672010005174N2	82.3	Fan open flued	New March 2022
Main building	Kitchen	Blue Seal six burner cooker	N/A	38	Flueless	No record available.
Main building	Kitchen	Falcon bullseye cooker	N/A	N/A	N/A	Disconnected and replaced with electric appliance 11.7.23
Main building	Kitchen	Zanussi deep fat fryer	N/A	27	Flueless	No record available.
Main building	Kitchen	Falcon grill	N/A	N/A	N/A	Disconnected and replaced with electric appliance 11.7.23
RRC	Kitchen	Vaillant EcoTec pro 24 VUW 246/5-3	21221800100218361300365744N1	24	Fan flued	New May 2022
Garage	Workshop	Powrmatic NV50/F/1 Air Heater	N50AB197	54.23	Fan flued	

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**6.2 Additional equipment information.**

This section is to contain any additional equipment information that may be required or may be of benefit to this GSMP or emergency procedures.

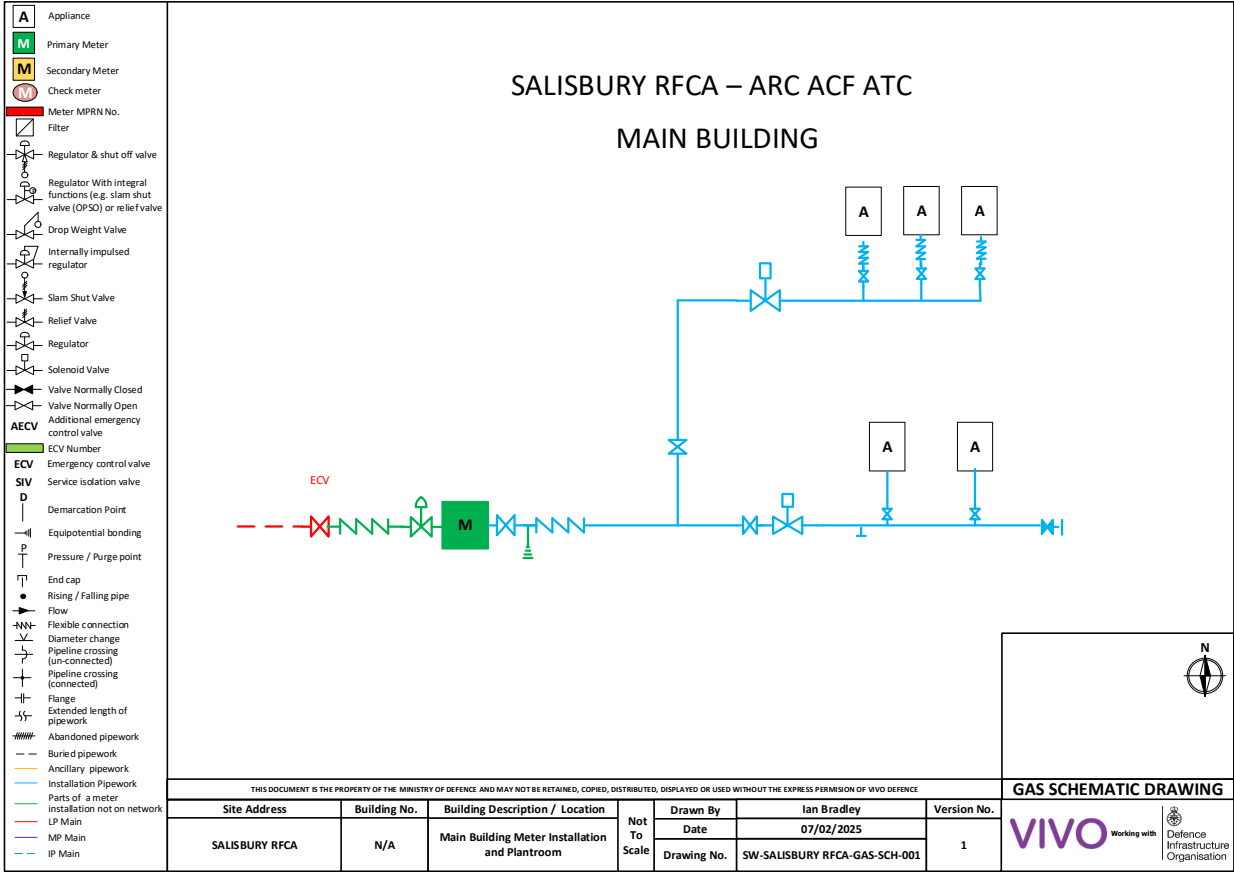
Main building has an inline solenoid valve in the plant room, which is believed to be fire alarm linked, unable to validate and test.  
Main building Kitchen Canopy Gas Interlock is installed in the kitchen, with SSOV, and emergency stop valve adjacent to kitchen door.  
Confirmed as working on site visit 02/12/2024.

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7 ANNEXES

Gas Line Drawings

Main Building



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Recruit Reception Centre

## Workshop

