

Remote Induction/4C's at Unmanned Site Tilshead CTC Detachment - WWWT16TILS01

ADDRESS: Tilshead Cadet Training Camp, Amesbury, Tilshead, Wiltshire SP3 4RX W3W Location: films.roughness.sandbags Grid: SU040 466		Parking Information: Large Main Carpark on site.
Site Contact: Julian "Tom" Sellick CAA(S) Bristol ACF 07850024706	RFCA Estate Team Contact: Rory Simpson Estate Manager (Somerset & Wiltshire) 07957436139	Nearest Hospital (A&E): Salisbury General Odstock Rd, Salisbury SP2 8BJ Tel 01722 336262
Emergency Procedures 1. The location of emergency stop valves are as follows – Water: <ul style="list-style-type: none"> Accommodation Blocks (1-3) Stop cocks rear of buildings covers in paved area aligned with opaque glass of night toilets. Block 4 Classroom 1, Stop cock paved area, road side, aligned with northern end of building and Armoury Door, additional Stop cock inside Armoury rear right hand side, supply now only to outside tap Block 5 Cookhouse aligned with night toilet with additional stopcock inside night toilet at rear right by Toilet soil vent pipe. Block 6 classroom 2 – no water Block 7 Ablutions – Stop cock paved area road side aligned with Adult Toilet door Ablutions Boiler room Rear of Block, handled Stop ball isolation valve left hand side of water tank. Additional pump out flow stop cocks Block 8 Store Green building – No water Main Water Shut off and meter, north-eastern corner of site, inside boundary fence. Gas: <ul style="list-style-type: none"> No Gas original supply surface LPG Tanks Electricity: <ul style="list-style-type: none"> Block 1 – left hand door, inside left, Fire Alarm surface mounted key shut off above alarm panel Block 1 – Right hand door, inside right hand side electric control panel, controls both halves of Block 1. Block 2 – Main Entrance Door, Right Hand side. Block 3 – Main Entrance Door, Right Hand side. Block 4 – Classroom 1- inside office, southern wall opposite office door near ceiling Block 5 - Kitchen side door, inside right hand side both Phased electric 310v and 240v switch boards. Phase electric is via main board in ablution block. Block 6 – Ablutions Block, Adult Toilet Door, in side straight ahead in cleaners cupboard. Supply in, and meter left hand side. Phased electric control panel left hand corner and straight ahead on rear wall, Ablutions block control panel right hand side Block 7 Store, side Door, inside left hand side above and right of fire control panel. 2. In the event of an emergency such as an accident, manage a safe shutdown of the work activities and secure the work area from unauthorised access, moving all to a safe area and contacting emergency services. W3W: eyelash.drives.relocate OS Grid: SU040 466		Pre-visit Planning It is recommended that due to the complex nature of the site and the difference in the layout to the buildings and their links to each other; that contractors do not visit the site un-escorted, at least on their first visit. Contractors must contact the site custodian at least 48hrs prior to their planned visit, regardless as to whether he is required for access. They must also inform him when they arrive on site and when leaving if he is not on site in conjunction with their visit. If the contractors visit is not directly hosted by the Site Custodian the Contractor must sign in/out in the relevant 'visitors' book inside the Office Prior to site arrival the operatives should have reviewed all information relevant to their work on this site, such as – <ol style="list-style-type: none"> Asbestos Management Plan: N/A No Asbestos on Site Site-specific hazard information (below). Location of welfare facilities: Block 1 Adult restroom. Block 7 Ablutions. Block 5 Kitchen. Upon arrival and throughout the work activity operatives are to undertake and respond to their own organisation's Dynamic Risk Assessment (DRA), Hazard Spotting and Lone Working procedures.

Unique Hazards/Issues at this Site

1. Paved Areas Slips trip hazards especially in winter due to shade.
2. Septic Tank confined space, insecure cover
3. Trip Hazard Rough overgrown area in middle of grassed area uneven ground and rocks
4. Dead Fall from trees by accommodation blocks

Safety Briefing (4C's – Coordination, Cooperation, Communication and Control)

1. Cooperation - Every effort should be made to cooperate with other site users and the RFCA. Priority is always given to site activity such as training unless you are attending a site safety emergency. In the case of a site safety emergency a discussion should take place to de-conflict work activity by separating in space (segregated and controlled work areas) or time (when training or other site activity ceases). If this cannot be done then site activity such as training ceases until the site is made safe.
2. Communication – All discussions should be clear, concise and professional, from you, in your role, to the site contact, in their role. If the person you are speaking to is a volunteer, you should not seek to secure decisions or agreement where the volunteer is not empowered to consent. If you require support, contact your line manager in the first instance and then RFCA contact detailed above.
3. Control – Where activities cannot be de-conflicted in time or space and ceasing the activity is not an option, then extensive control will be required. The Risk Assessment and Method Statement (RAMS) should be reviewed to recognise the conflict. Controls should be put in place that minimise the risks. Operatives should not progress this review of the RAMS unless they have the competency to do so. If you require support contact your line manager in the first instance and then the RFCA contact detailed above.