



**Project Number 2481**

**Management  
Asbestos Survey Report**

**Lytchett Matravers ACF Centre, High Street,  
Lytchett Matravers, Dorset, BH16 6BJ**



*Working in Partnership with Shield Environmental Services*



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## **Section 1: Contact Details**

<b>Client Details:</b>		<b>Instructing Party:</b>	
Wessex RFCA Mount House Mount Street Taunton TA1 3QE		Shield Environmental Shield House Caxton Business Park Crown Way Bristol BS30 8XJ	
<b>Contact Name:</b>	Sue Morrell	<b>Contact Name:</b>	Chloe Smith
<b>Tel:</b> 01823250115	<b>Fax:</b> N/A	<b>Tel:</b> 01173012650	<b>Fax:</b> N/A

<b>Site Address:</b>		<b>Report Author:</b>	
Lytchett Matravers ACF Centre High Street Lytchett Matravers Dorset BH16 6BJ		Armour Analytical Services Admirals Yard Station Road Bristol BS34 6LR	
<b>Contact Name:</b>	Bob Rutherford	<b>Contact Name:</b>	Glyn Rosser
<b>Tel:</b> 07387261374	<b>Fax:</b> N/A	<b>Mobile:</b> 07467821296	

<b>Lead Surveyor's Name:</b>	<b>Lead Surveyor's Authorising Signature:</b>
G. Rosser	

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## **Section 2: Executive Summary**

Sample Number	Sample Type	Location	Analysis
1	Sink Pad	ATC Hut-Kitchen	N.A.D.I.S
2	Damp Proof Course	To Building	N.A.D.I.S

N.A.D.I.S – No Asbestos Detected in Sample

The following items have been Presumed to be Asbestos Containing Materials as they were not accessible at the time of the survey:

### **Item 14 – Attic Space – No Access**

The presence of asbestos in these areas cannot be ascertained at this time. If any works are to be carried out in these areas in the future, then these works should be approached cautiously.

In accordance with current legislation, any suspect materials encountered in these areas are to be assumed to contain asbestos until proven otherwise. This will normally involve cessation of works in the affected area.

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## **Section 3: Site Description & Survey Information**

### **Brief description on the general building construction**

Built In 1965 Of Brick on a Concrete Base, Modernized Internally.

### **Caveat for no access areas**

No Access to Attic Space.

### **EXTERNAL MATERIALS**

Roof Type	Pitched
Roof Materials	Felt And Bitumen (Modern)
Soffits	Timber
Fascia	Timber
Walls	Brick
Verge Under cloaking	Not Seen
Guttering	Plastic
Downpipes	Plastic
Window/Door frames	UPVC Modern
Other Materials	N/A

### **INTERNAL MATERIALS**

Loft Insulation	Not Seen
Roof Underlining	Not Seen
Ceilings	Plasterboard-Modern
Walls <i>Internal</i>	Plasterboard-Modern
Floors	Heavy Duty Lino, Non - Asbestos
Doors/Frames	Timber
Pipework/Insulation	Modern
Boxings	N/A
Boiler Make	Modern
Flue Pipes	Modern
Storage Heaters	Old, Non - Asbestos Containing
Electrical Boxes/Machinery	Modern
Ducting/Risers	N/A
Stairs	Concrete (External Front and Side)
Lift Shafts	None
Other Materials	N/A

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## **Section 4: Positive and Presumed Photos Sheets**

**Item No: 14**

**Sample No: N/A**

**Location: Attic Space**



<b>Material Description:</b>	No Access	
<b>Identification:</b>	Presumed to Contain Asbestos	
<b>Approx. quantity:</b>	Unknown	
<b>Accessibility</b>	Low	<i>Assessment Score</i>
<b>Product type:</b>	No Access	2
<b>Extent of Damage:</b>	No Access	3
<b>Surface Treatment:</b>	No Access	2
<b>Asbestos type:</b>	No Access	2
<b>Material Assessment Score:</b>		9
<b>Priority Assessment Score:</b>		Medium
<b>Action:</b>	Manage	
<b>Comments:</b>	Further Investigation Required	

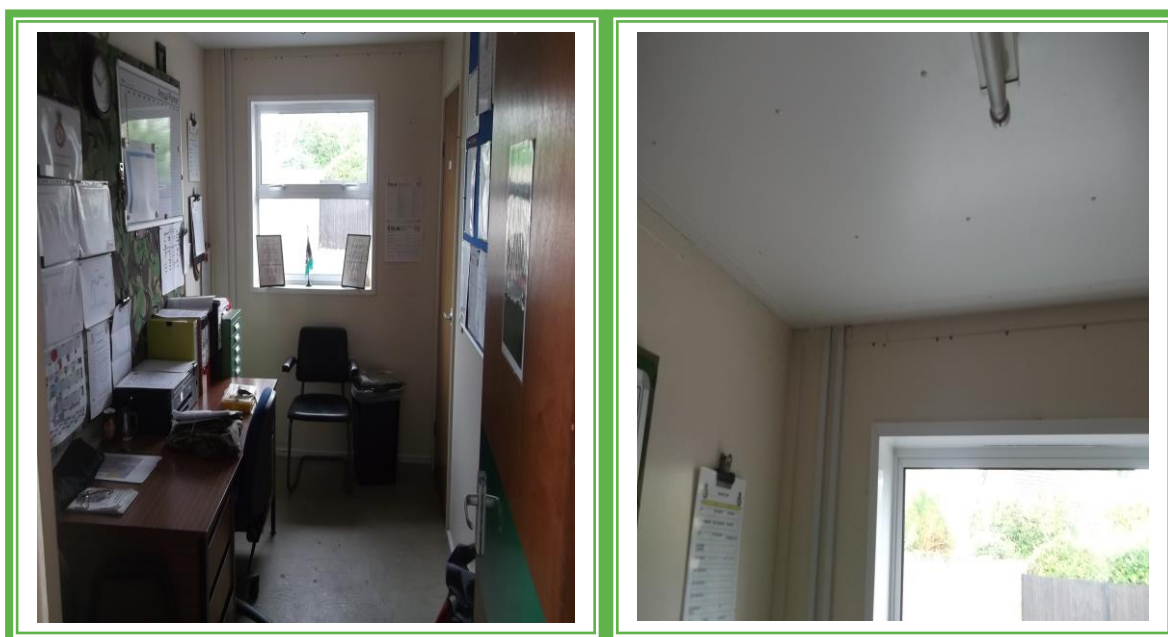
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## Section 5: Negative Photos Sheets

**Item No: 1**

**Sample No: N/A**

**Location: Main Office**



<b>Material Description:</b>	Visual Inspection – No Suspect Materials Found	
<b>Identification:</b>	N/A	
<b>Approx. quantity:</b>	N/A	
<b>Accessibility</b>	N/A	<i>Assessment Score</i>
<b>Product type:</b>		N/A
<b>Extent of Damage:</b>		N/A
<b>Surface Treatment:</b>		N/A
<b>Asbestos type:</b>		N/A
<b>Material Assessment Score:</b>		N/A
<b>Priority Assessment Score:</b>		N/A
<b>Action:</b>	N/A	
<b>Comments:</b>	N/A	

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**Item No: 2****Sample No: N/A****Location: Male Toilets**

<b>Material Description:</b>	Visual Inspection – No Suspect Materials Found	
<b>Identification:</b>	N/A	
<b>Approx. quantity:</b>	N/A	
<b>Accessibility</b>	N/A	<i>Assessment Score</i>
<b>Product type:</b>		N/A
<b>Extent of Damage:</b>		N/A
<b>Surface Treatment:</b>		N/A
<b>Asbestos type:</b>		N/A
<b>Material Assessment Score:</b>		N/A
<b>Priority Assessment Score:</b>		N/A
<b>Action:</b>	N/A	
<b>Comments:</b>	N/A	

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**Item No: 3****Sample No: N/A****Location: Store Room**

<b>Material Description:</b>	Visual Inspection – No Suspect Materials Found	
<b>Identification:</b>	N/A	
<b>Approx. quantity:</b>	N/A	
<b>Accessibility</b>	N/A	<i>Assessment Score</i>
<b>Product type:</b>		N/A
<b>Extent of Damage:</b>		N/A
<b>Surface Treatment:</b>		N/A
<b>Asbestos type:</b>		N/A
<b>Material Assessment Score:</b>		N/A
<b>Priority Assessment Score:</b>		N/A
<b>Action:</b>	N/A	
<b>Comments:</b>	N/A	

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**Item No: 4**

**Sample No: N/A**

**Location: Female Toilets**



<b>Material Description:</b>	Visual Inspection – No Suspect Materials Found	
<b>Identification:</b>	N/A	
<b>Approx. quantity:</b>	N/A	
<b>Accessibility</b>	N/A	<i>Assessment Score</i>
<b>Product type:</b>		N/A
<b>Extent of Damage:</b>		N/A
<b>Surface Treatment:</b>		N/A
<b>Asbestos type:</b>		N/A
<b>Material Assessment Score:</b>		N/A
<b>Priority Assessment Score:</b>		N/A
<b>Action:</b>	N/A	
<b>Comments:</b>	N/A	

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**Item No: 5****Sample No: N/A****Location: Stores**

<b>Material Description:</b>	Visual Inspection – No Suspect Materials Found	
<b>Identification:</b>	N/A	
<b>Approx. quantity:</b>	N/A	
<b>Accessibility</b>	N/A	<i>Assessment Score</i>
<b>Product type:</b>		N/A
<b>Extent of Damage:</b>		N/A
<b>Surface Treatment:</b>		N/A
<b>Asbestos type:</b>		N/A
<b>Material Assessment Score:</b>		N/A
<b>Priority Assessment Score:</b>		N/A
<b>Action:</b>	N/A	
<b>Comments:</b>	N/A	

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**Item No: 6**

**Sample No: N/A**

**Location: Cleaning Cupboard**



<b>Material Description:</b>	Visual Inspection – No Suspect Materials Found	
<b>Identification:</b>	N/A	
<b>Approx. quantity:</b>	N/A	
<b>Accessibility</b>	N/A	<i>Assessment Score</i>
<b>Product type:</b>		N/A
<b>Extent of Damage:</b>		N/A
<b>Surface Treatment:</b>		N/A
<b>Asbestos type:</b>		N/A
<b>Material Assessment Score:</b>		N/A
<b>Priority Assessment Score:</b>		N/A
<b>Action:</b>	N/A	
<b>Comments:</b>	N/A	

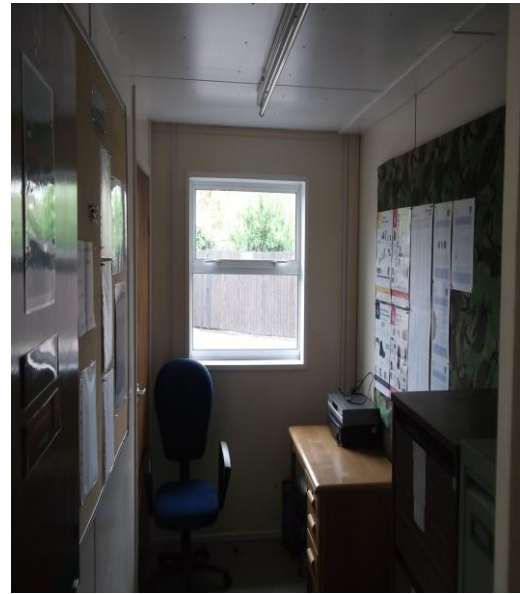
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**Item No: 7**

**Sample No: N/A**

**Location: Instructors Office**



<b>Material Description:</b>	Visual Inspection – No Suspect Materials Found	
<b>Identification:</b>	N/A	
<b>Approx. quantity:</b>	N/A	
<b>Accessibility</b>	N/A	<i>Assessment Score</i>
<b>Product type:</b>		N/A
<b>Extent of Damage:</b>		N/A
<b>Surface Treatment:</b>		N/A
<b>Asbestos type:</b>		N/A
<b>Material Assessment Score:</b>		N/A
<b>Priority Assessment Score:</b>		N/A
<b>Action:</b>	N/A	
<b>Comments:</b>	N/A	

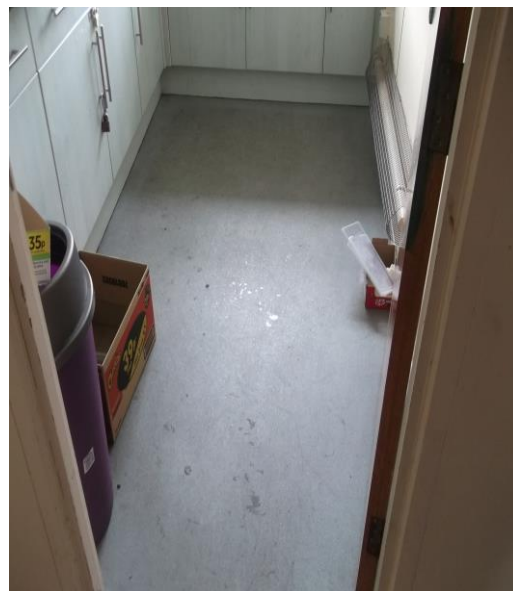
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**Item No: 8****Sample No: N/A****Location: Adult Toilets**

<b>Material Description:</b>	Visual Inspection – No Suspect Materials Found	
<b>Identification:</b>	N/A	
<b>Approx. quantity:</b>	N/A	
<b>Accessibility</b>	N/A	<i>Assessment Score</i>
<b>Product type:</b>		N/A
<b>Extent of Damage:</b>		N/A
<b>Surface Treatment:</b>		N/A
<b>Asbestos type:</b>		N/A
<b>Material Assessment Score:</b>		N/A
<b>Priority Assessment Score:</b>		N/A
<b>Action:</b>	N/A	
<b>Comments:</b>	N/A	

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**Item No: 9****Sample No: N/A****Location: Canteen/Kitchen**

<b>Material Description:</b>	Visual Inspection – No Suspect Materials Found	
<b>Identification:</b>	N/A	
<b>Approx. quantity:</b>	N/A	
<b>Accessibility</b>	N/A	<i>Assessment Score</i>
<b>Product type:</b>		N/A
<b>Extent of Damage:</b>		N/A
<b>Surface Treatment:</b>		N/A
<b>Asbestos type:</b>		N/A
<b>Material Assessment Score:</b>		N/A
<b>Priority Assessment Score:</b>		N/A
<b>Action:</b>	N/A	
<b>Comments:</b>	N/A	

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**Item No: 10**

**Sample No: N/A**

**Location: Lecture Room 1**



<b>Material Description:</b>	Visual Inspection – No Suspect Materials Found	
<b>Identification:</b>	N/A	
<b>Approx. quantity:</b>	N/A	
<b>Accessibility</b>	N/A	<i>Assessment Score</i>
<b>Product type:</b>		N/A
<b>Extent of Damage:</b>		N/A
<b>Surface Treatment:</b>		N/A
<b>Asbestos type:</b>		N/A
<b>Material Assessment Score:</b>		N/A
<b>Priority Assessment Score:</b>		N/A
<b>Action:</b>	N/A	
<b>Comments:</b>	N/A	

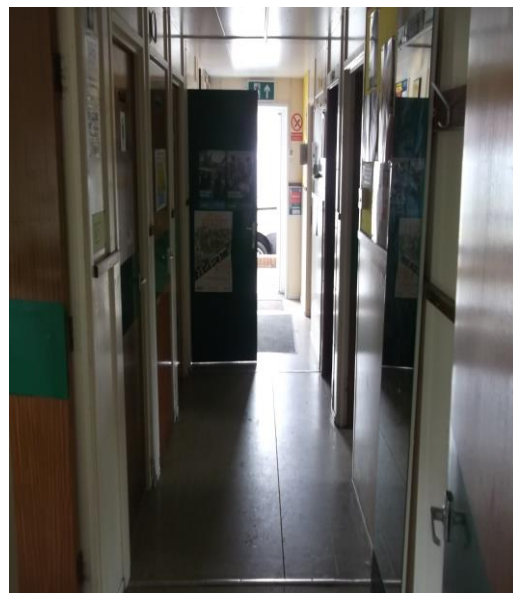
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**Item No: 11****Sample No: N/A****Location: Lecture Room 2**

<b>Material Description:</b>	Visual Inspection – No Suspect Materials Found	
<b>Identification:</b>	N/A	
<b>Approx. quantity:</b>	N/A	
<b>Accessibility</b>	N/A	<i>Assessment Score</i>
<b>Product type:</b>		N/A
<b>Extent of Damage:</b>		N/A
<b>Surface Treatment:</b>		N/A
<b>Asbestos type:</b>		N/A
<b>Material Assessment Score:</b>		N/A
<b>Priority Assessment Score:</b>		N/A
<b>Action:</b>	N/A	
<b>Comments:</b>	N/A	

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**Item No: 12****Sample No: N/A****Location: Main Hall and Corridor**

<b>Material Description:</b>	Visual Inspection – No Suspect Materials Found	
<b>Identification:</b>	N/A	
<b>Approx. quantity:</b>	N/A	
<b>Accessibility</b>	N/A	<i>Assessment Score</i>
<b>Product type:</b>		N/A
<b>Extent of Damage:</b>		N/A
<b>Surface Treatment:</b>		N/A
<b>Asbestos type:</b>		N/A
<b>Material Assessment Score:</b>		N/A
<b>Priority Assessment Score:</b>		N/A
<b>Action:</b>	N/A	
<b>Comments:</b>	N/A	

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## Item No: 13

**Sample No: N/A**

## Location: Externals



<b>Material Description:</b>	Visual Inspection – No Suspect Materials Found	
<b>Identification:</b>	N/A	
<b>Approx. quantity:</b>	N/A	
<b>Accessibility</b>	N/A	<i>Assessment Score</i>
<b>Product type:</b>		N/A
<b>Extent of Damage:</b>		N/A
<b>Surface Treatment:</b>		N/A
<b>Asbestos type:</b>		N/A
<b>Material Assessment Score:</b>		N/A
<b>Priority Assessment Score:</b>		N/A
<b>Action:</b>	N/A	
<b>Comments:</b>	N/A	

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## **Section 6: Survey Objectives**

Instructions were received from Sue Morrell of Wessex RFCA to carry out a Management asbestos survey at Lytchett Matravers ACF Centre, High Street, Lytchett Matravers, Dorset, BH16 6BJ in accordance with HSG264 and Armour Analytical's quality procedures.

The survey was carried out on 24<sup>th</sup> September 2019 by Glyn Rosser with the objective of facilitating a Management report.

This Management survey is characterised as a 'Visual Inspection Sampling and Identification Survey' in HSG264. This type of survey is used to locate and describe, so far as is reasonably practicable, all asbestos containing materials (ACMs) in the building and will by its nature involve the partial destruction of the building's fabric as access is gained to all areas. A full sampling programme is undertaken to identify possible ACMs and estimate the extent of ACMs reported.

The objective of this survey report is to identify, so far as is reasonably practicable, the location, extent, product type and composition of ACMS within the building to enable the building occupants to put management and remedial procedures in place.

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## **Section 7: Survey Techniques**

Each floor, room and area within the scope was systematically inspected for suspect materials thought or known to contain asbestos and where such materials were encountered their location, extent, and composition were recorded.

Where materials of a similar nature exist, to those previously sampled, and a reasoned argument can be made that their composition is likely to be identical further physical sampling was not undertaken.

Photographs were taken of all sample locations, unless otherwise stated.

The analysis of suspect ACMs was undertaken by a UKAS accredited laboratory using the analytical method detailed in *HSG248, Appendix 2 -Asbestos: The analysts' guide for sampling, analysis and clearance procedures*.

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## **Section 8: Survey Caveat**

This report is based upon a management report inspection of an unfamiliar site. During the course of the survey all reasonable efforts were made to identify the physical presence of materials containing asbestos within the building.

A Management Survey is a non-intrusive survey, meaning that access within the fabric of the building is limited. The survey does not include access to the following areas (unless agreed beforehand with the Client and provisions are put in place):

- Within wall or ceiling construction;
- Under fixed flooring;
- Within non-openable boxings;
- Within live electrics, boilers or machinery;
- Where access/visibility is limited in an area due to stored items, furniture or services;
- Areas where there is no safe access to inspect such as floor ducts, lift shafts and loft spaces with no crawlboards;
- High level areas that are too high to safely inspect.
- Within pipework insulation throughout building as this would affect the integrity of services.

Any intrusive works carried out within the building must first be subject to a Refurbishment Asbestos Survey.

This report will be restricted to the areas that fall within the scope of works for project and will not take into account any area's that do not fall within the scope. Any asbestos that is identified within this report will need to be added to the buildings existing information and should not form the basis for a management survey. This survey will not include priority assessments nor will it include a register.

This survey considered the construction of the building, associated fixtures & fittings and associated structures and in no way should it be considered as a ground investigation report.

Services should be disconnected prior to commencement of a Management survey; however, where plant and/or electrical installations are live or appear to be live then these will not be accessed.

This survey report is not a bill of quantities.

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## **Section 9: Survey Notes**

This report has been written with reference to the various Guidance Notes etc, issued, and current at the date of this report and describes circumstances at the site on the date the investigation took place.

Where similar items exist in the building, only one or two samples have been taken to ascertain the material content. It was assumed that similar products were of the same material.

Any person undertaking work within the buildings should be told of the presence of asbestos. This briefing also applies to any other person associated with the site, including staff, sub-contractors and others.

The drawings in the report are not to scale and are illustrative only to indicate approximate locations. The descriptions used are for location identification purposes.

All the recommendations described in this report are based upon assumptions made after consideration of the type of material, condition of the material, its location, analysis result and type of use the area is thought to be subjected to. However, statutory authorities or others could require amendments based on local knowledge, change in legislation, change in use or indeed other conditions or criteria.

Samples taken from floor tiles (or similar material) may include a bitumen adhesive as part of the sample. It is known that some proprietary brands of bitumen have an asbestos content and this will be included as an integral part of the bulk sample unless otherwise stated.

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## Section 10: Material Assessment Algorithm

Variable	Score	Examples
Installation / Product type	1	Vinyl, 'Bakelite', Cement
	2	Asbestos insulating board, paper, rope
	3	Pipe insulation, spray coating, friable debris
Condition / damage	0	Good
	1	Slight / minor damage
	2	Moderate damage – breakage to surface treatment
	3	Major damage – smashed or exposed material
Surface treatment	0	Non-friable e.g. vinyl
	1	Enclosed insulation, encapsulated AIB
	2	Unsealed AIB, encapsulated insulation
	3	Unsealed insulation or spray coating
Asbestos type	1	Chrysotile
	2	Amosite & other amphiboles
	3	Crocidolite

The scores from each of the four sections are added together to produce a risk score:

Risk score	Risk assessment
<b>10 or more</b>	High risk
<b>7 – 9</b>	Medium risk
<b>5 – 6</b>	Low risk
<b>4 &amp; below</b>	Negligible risk

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## Section 11: Certificates of Bulk Analysis



Our Ref: J176201 FI: 2  
Your Ref: 2481  
Date: 01/10/2019

**ENVIROCHEM**  
Analytical Laboratories Ltd.  
12 The Gardens  
Broadcut, Fareham  
Hampshire  
PO16 8SS



Tel: (01329) 287777  
Fax: (01329) 287755  
www.envirochem.co.uk  
office@envirochem.co.uk

### Asbestos Fibre Identification Report

**Client:** Armour Analytical Services Ltd  
Admirals Yard, Station Road, Patchway, Bristol, BS34 6LR  
**Site Address:** Lytchett Matravers ACF Centre, High Street, BH16 6BJ  
**Sampled By:** Armour Analytical Services Ltd  
**Date sampled/received:** 26th September 2019  
**Date analysed:** 1st October 2019  
**Analyst/s:** Ewelina Kowalczyk Pariyar  
**Analysis Location:** 12 The Gardens, Broadcut, Fareham, Hampshire, PO16 8SS

#### ANALYTICAL PROCEDURE

Fibre identification was carried out in accordance with the documented 'in-house' methods based on the HSE Guidance Note HSG 248. These employed stereo microscopy, polarized microscopy and dispersion staining techniques.

#### RESULTS

Sample No.	Sample Ref.	Location	Asbestos Detected	Asbestos Type
1	BS576933	ATC Hut - Kitchen - Sink Pad	No	
2	BS576934	DPC to building	No	

#### NOTES:

1. Sample(s) were examined for the presence of 6 types of asbestos fibres: crocidolite (blue), amosite (brown), chrysotile (white), anthophyllite, actinolite and tremolite.
2. Samples collected by the client are evaluated using information provided by the client. For samples collected by the client the date of receipt is deemed to be the same as the date sampled.
3. Envirochem is a UKAS accredited laboratory for sampling and identification of asbestos containing materials.
4. Comments, observations and opinions are outside the scope of UKAS accreditation.
5. The analytical method in the HSG248 does not quantify the amount of asbestos present, therefore UKAS accreditation does not permit quantification.
6. If, during fibre identification, only 1 or 2 fibres are seen and identified as asbestos, then the term 'trace asbestos identified' is used.

SIGNATURE:

*Kowalczyk*

Authorised signatory

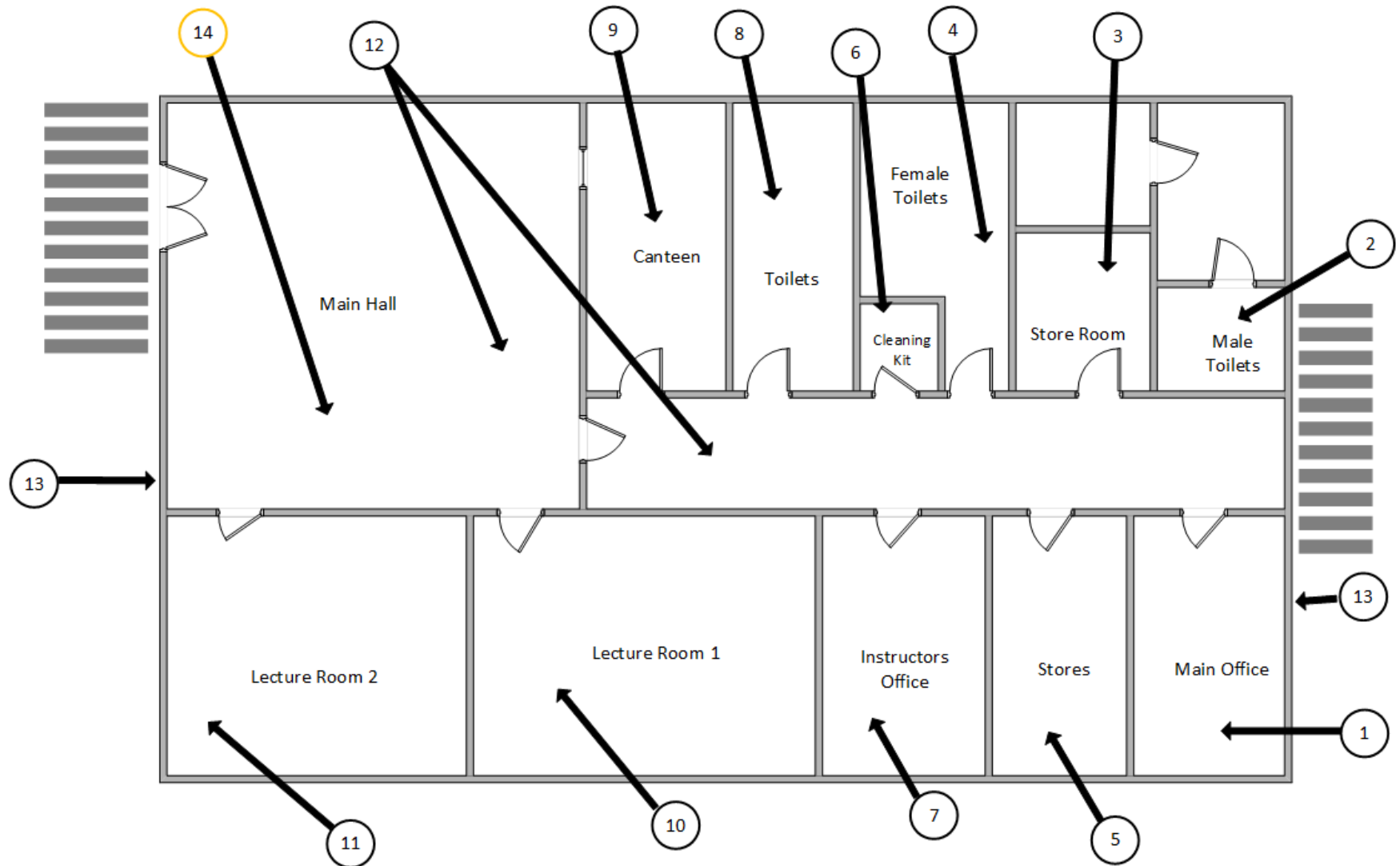
PRINT NAME: Ewelina Kowalczyk Pariyar






Reg. No. 2378228 England. Registered Office: Envirochem, 12 The Gardens, Broadcut, Fareham, Hampshire, PO16 8SS.

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## Section 12: Site Plan



KEY	
	Visual Inspection
	ACM's Detected (Positive Items)
	No ACM's Detected (Negative Items)
	Presumed to Contain ACM's
	No Access

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**ARMOUR**  
ANALYTICAL SERVICES

**I the surveyor can confirm that this report is accurate to my findings onsite and this survey has been Content checked by myself.**

**Checked by: Glyn Rosser**

**Date: 08.10.2019**

**I the Admin Manager can confirm that this report is accurate to the paperwork received and this survey has been quality checked by myself.**

**Checked by: Emma Humphreys**

**Date: 08.10.2019**

**Report Compiled By**

**Armour Analytical Services Ltd, Admirals Yard, Station Road, Bristol, BS34 6LR**

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